

DEPARTMENT OF SOCIAL SERVICES

744 P Street, Sacramento, CA 95814



September 28, 1994

ALL-COUNTY INFORMATION NOTICE NO. I-38-94

TO: ALL COUNTY WELFARE DIRECTORS

SUBJECT: ASSESSMENT AND EVALUATION OF
REPORTS/SURVEYS SUBMITTED TO
CDSS INFORMATION SERVICES BUREAU

REASON FOR THIS TRANSMITTAL

- ☐ State Law Change
- ☐ Federal Law or Regulation Change
- ☐ Court Order or Settlement Agreement
- ☐ Clarification Requested by One or More Counties
- ☒ Initiated by CDSS

The California Department of Social Services (CDSS), Information Services Bureau (ISB), formerly Statistical Services Bureau, is conducting a survey of its data providers to identify problems, assess data needs, and evaluate services currently provided with regard to data collection. Surveys are being distributed to county program contacts in all counties who currently prepare data reports/surveys for ISB. The information obtained from this survey will enable ISB staff to determine the efficiency of current data collection processes, review the reasonableness of established timeframes, identify electronic capabilities of users, and review any problem areas in the reporting process. ISB staff will then be able to evaluate and implement the most efficient process to best meet the needs of the county staff who prepare our reports/surveys.

The data processing information we are requesting may appear to be a duplication of questions our department and county work groups have requested in the past. However, we are searching for the data processing capabilities specifically available to the data providers of case information, rather than those that are administrative or countywide.

Copies of the cover letter and survey are attached to this ACIN for your information. However, if you wish to provide input to this process, please complete and return the survey by October 12, 1994 to:

Data Assessment Survey
Information Services Bureau
California Department of Social Services
744 P Street, M. S. 12-84
Sacramento, CA 95814

If you have any questions regarding this letter, please call Connie Hudson at (916) 653-7500 or CALNET 453-7500.

Sincerely,


Jarvio A. Grevious
Deputy Director

Enclosures

**DEPARTMENT OF SOCIAL SERVICES
744 P STREET, Sacramento, CA 95814**



TO: ALL DATA PROVIDERS

SUBJECT: ASSESSMENT AND EVALUATION OF REPORTS/SURVEYS
SUBMITTED TO CDSS INFORMATION SERVICES BUREAU

The California Department of Social Services (CDSS), Information Services Bureau (ISB), formerly Statistical Services Bureau, is conducting a survey of its data providers to identify problems, assess data needs and evaluate services currently provided with regard to data collection. A copy of the attached survey is being distributed to all county program contacts who currently prepare data reports/surveys for ISB. The information obtained from this survey will enable ISB staff to determine the efficiency of current data collection processes, review the reasonableness of established timeframes, identify electronic capabilities of users, and review any problem areas in the reporting process. ISB staff will then be able to evaluate and implement the most efficient process to best meet the needs of the county staff who prepare our reports/surveys.

The data processing information we are requesting may appear to be a duplication of questions our department and county work groups have requested in the past. However, we are searching for the data processing capabilities specifically available to the data providers of case information, rather than those that are administrative or countywide.

Therefore, we request that you complete the attached survey so that all of your needs will be assessed. Please submit the completed survey by October 12, 1994 to:

Data Assessment Survey
Information Services Bureau
California Department of Social Services
744 P Street, M. S. 12-84
Sacramento, CA 95814

If you have any questions regarding this survey, please call Connie Hudson at (916) 653-7500 or CALNET 453-7500.

Sincerely,

Eric Fujii, Chief
Information Services Bureau

Enclosures